



# Protocols for Reopening In-Person Family Ministry Programs

## 1. General

- RSVP via Eventbrite to maintain social distancing through limited class sizes.
- Encourage social distancing in common areas through floor markings and signage.
- Arrange classroom furniture to maintain social distancing and remove all items from teaching environments that cannot be properly sanitized.
- Equip ministry environments with “Clean Kits” to include hand sanitizer, disinfecting spray, microfiber towels, gloves, face masks, and tissues.

## 2. Sanitation

- See “Sanitation Policy” for policy details.
- Post Sanitation Policy inside and outside ministry environments.
- Communicate Sanitation Policy via website, ministry newsletters & social media.
- Provide leaders with cleaning schedule and check-list for ministry areas.

## 3. Wellness Policy

- See “Wellness Policy” for policy details.
- Post Wellness Policy inside and outside ministry environments.
- Communicate Wellness Policy via website, ministry newsletters & social media.

## 4. Check-In/Drop Off/Pick Up

- Temperature screenings will be preformed outside of Welcome Center, prior to check-in, for birth-12th grade. *See Wellness Policy for further details.*
- Families will enter building through Welcome Center doors.
  - Birth-5th grade: Proceed to Little Kids/Kids Wing for check-in. Check-in stations will be manned by volunteer. One at a time, one parent will walk child(ren) to classroom for drop off (also applies to pick up).
  - 6th-12th grade: Proceed to Student Center.
- Masks will be encouraged for Kindergarten and required for 1st-12th graders.

## 5. Program

- Require hand washing or hand sanitizer upon entering ministry environments.
- Suspend all BBC supplied food and beverages.
- Adapt all lesson activities to meet current social distancing guidelines.
- Provide individual resources to minimize sharing of high touch materials.
- Birth-5th grade: Discourage bringing items from home that may cause distraction.
- 1st-12th grade: Maintain social distancing by spacing chairs 6 ft. apart.
- 1st-12th grade: Encourage bringing personal Bible.

Following the VBCPS Fall 2020 Plan, all family ministries will cease in-person programs if community transmission levels are in the red zone. [Click here to view the VBCPS Fall 2020 Plan.](#)

***Last Reviewed: October 2020  
Responsible Ministry/Person: BBC Family Ministry Team***